Team 21 - BashGuardians - PartyGuardiOS - Vinod Reddy Somu

Client Name: Jacob Stansbury

**Team member roles&responsibilities**

Spandana - S524987 - Primary Contact  
Pushpak - S525004 - Issues Management  
Vinod - S525117 - Communications and Documentation Management  
Yashwanth - S525056 - Quality and Testing Management  
Nandeesh - S525120 - Requirements Management  
Naveen - S525051 - Data Management  
Sanjeev - S525034 - Client Management

As a lead for communication and documentation management I'll be responsible for various tasks like

Communicate with client and conveying client requirements to the team members.  
Preparing written materials, preparing presentations and communicate with team members.  
Write, review, or execute plans for testing new or established document management systems.   
Artifacts which I am responsible for are:

Login screen  
user registration  
PG team screen  
fraternities list  
issue reporting  
issue collection by host user  
Application information guide  
History of reported events  
**Accomplishments made last week:**

50 percent of the user interfaces design is completed.  
The progress is on schedule and is going according to plan.  
**Planned work this week:**

**Specific:** Our major concern this week is to design working user interfaces for host user and basic user. As a lead for communications management I'll be responsible for communicating with the team and get them involved in this week schedule.

**Measurable:** We are using trello tool for knowing the progress and we are going to test our code in the iPads.

**Attainable:** Yes, the goal is achievable and we found it reasonable. We’ve being given a week time to complete the task and we find this time, good enough to achieve it.

**Relevant:** Goal is worthwhile and it met with our needs. Yes each goal is consistent with other goals and fits with our immediate and long term plans.

**Timely:** We are planning to complete the each week's schedule in the timely manner as we have mentioned in our weekly iteration plan.

Future tasks by week number and major milestone (50-80-100% complete)

Week 5: Client Demo 2, test & resolve issues, identify deliverables for Demo 3(50%)  
Week 6: Developing report screen, alert screen.  
Week 7: Fix issues and set environment for demo. Document the deliverables.  
Week 8: Work on midterm presentation & demo 3, testing and fixing issues, list deliverables for demo 4  
Week 9: developing report and alert screen. Work on Client Demo 4.  
Week 10: Client Demo 4 & resolve issues. Identify deliverable for Demo 5.  
Week 11: Hit the API so that host user gets the information about issue, API also serve as database for login details for both basic and host user.  
Week 12: Client Demo 5. Work on project documentation. (80%)  
Week 13: Fixing the issues. Work on deploying the project on production.  
Week 14: commit the source code.  
Week 15: Delivering project & start working on project completion.  
Week 16: close the project (100%)